

Maplewood Cemetery Association

Incorporated in 1896
150 Middle Road
Henrietta, NY 14467



Cemetery Rules and Regulations

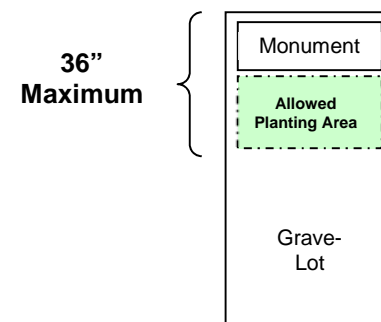
- 1) **All graves-lots** in the Maplewood Cemetery are sold in accordance with the provisions of the laws of the State of New York and shall not be used for any other purpose than as a burial place for deceased human beings. (*Cemetery property is owned by the Maplewood Cemetery Association, Inc. The real property is not sold when a grave-lot is sold. The rights to use a specific grave-lot are sold to members of the Maplewood Cemetery Association.*)
- 2) **No interment shall be allowed without** permission being first obtained from Maplewood Cemetery Association. At the time of interment, the following information must be furnished:
 - a) name of deceased
 - b) age of deceased - including date of birth, if known
 - c) place of birth of deceased, if known
 - d) date of death
 - e) time and date of interment
 - f) if not an adult -the names of parent(s) or legal guardian(s)
- 3) **Lot owners** are prohibited from allowing interments to be made on their lots for compensation.
- 4) **Interments** in a lot are restricted to those entitled to burial therein according to the

terms of Section 1512 of the Not-for-Profit Corporations Law. Written request for burial of those not entitled to burial according to Section 1512 must be filed with the Maplewood Cemetery Association by the lot owner(s).

- 5) **Except as provided** for in Section 1513c of the Not-for-Profit Corporation Law, no lot owner may transfer his or her lot. Contact the NYS Cemetery Board for details on this section and other state regulations.
- 6) **Cremated remains** will not be permitted to be scattered in any part of the Cemetery. Interment of cremated remains will be permitted only in appropriate rigid receptacles such as wood, metal, plastic or concrete.
- 7) **The full purchase price** must be paid before a Deed will be given or burial allowed on the lot.
 - a) Purchase price of all graves-lots shall include permanent maintenance.
 - b) Maplewood Cemetery may reclaim Deeds of owned, unused and unmodified graves not wanted by lot owners by:
 - i. Owner surrendering the original Deed to the Cemetery
 - ii. Then payment to the Deed owner of the original purchase price
 - c) Lost Deeds will be rewritten for a fee.
- 8) **Allowed Cemetery Rules** – Please limit your grave markings and plantings to the allowed items in the

allowed planting area **with the overall intent of displaying respect and simple elegance for all.**

- a) Head Stones-Monuments and flower plantings, **not to exceed 36 inches** from the head of the Lot. Flower plantings should not exceed 18 inches in height. See diagram.



- b) Flowers, real or artificial, may be added to the allowed planting area only. **The sod must be removed in the planting area.** Any improperly planted or improperly maintained flowers, real or artificial, may be removed. Refer to the 'Not Allowed' section below for other rules regarding the planting area.
- c) American (U.S.A.) flags, up to 12 by 18 inches may be placed in approved grave

planting area. Flags should be properly secured to avoid falling on the ground or blowing away. Flags will be removed that have become damaged or unsightly. Please note that the local American Legion Post provides American Flags to all identified veterans graves each year in May, free of charge. These flags are removed in September. Flag holders are available from veteran organizations for a fee and are allowed in the planting area.

- d) Seasonal and Christmas wreaths may be added during the respective season within the allowed planting area and must be removed by **March 15th**

Cemetery staff will dispose of all remaining wreaths after this date. Please make sure that you remove your wreaths before March 15th if you plan to reuse them.

- 9) **Not Allowed** Rules – (many of these items create safety issues or impede the required maintenance of the cemetery).
 - a) **Bushes**, Shrubs, Rose Bushes, Trees, tall flowers or other plantings.

- b) **Fences**, Stone or plastic edgings. Stones, gravel or chunk-type mulches should not be used.
- c) **Glass** or Plastic Blocks or Glass Vases. In general, glass of any type must not be used.
- d) **Wooden** Crosses, Shepherd Crooks, or similar items.
- e) **Encroaching** on adjoining graves. Any items or plantings on the **wrong-side** of the monument, or extending beyond the 'Allowed' planting area limits will be considered encroachment.
- f) **Novelties** or similar items include: Pinwheels, toys, all flags, banners, and flag or banner holders. (The flag exception is noted above in 'Allowed'.)
- g) **Lighting devices** including solar powered, battery powered, and all ignition (candle or lantern) types.

- 10) The cemetery Grounds Committee **reserves the right to remove** any '**Not Allowed**' objects and all other objects deemed questionable, including safety, maintenance and appearance issues, after due notice

to the lot owner. Funeral flowers will usually be removed 1 to 2 days after the day of the interment. Many items may have sentimental value but can become disruptive to the appearance and maintenance of the cemetery. **Please limit your grave markings and plantings to the allowed items with the overall intent of displaying respect and simple elegance for all.** The cemetery is not responsible for loss or damage to any of these items or plantings.

- 11) **The lot owner is responsible for:**
 - a) Plantings to be within a three foot area (3') (usually east) of the head of the lot. This is the burial/vault side of the lot/grave or monument. This is labeled as the allowed planting area. (See diagram above.). The cemetery encourages all lot owners to adhere to this rule and adhere to rules 8, 9, and 10 above.
 - b) Plantings and growth to be totally within the planting area boundaries and must not encroach on adjoining property.
 - c) Cultivation, weeding, watering and care of said plantings. The sod must be removed around these plantings, real or artificial, for appearance and

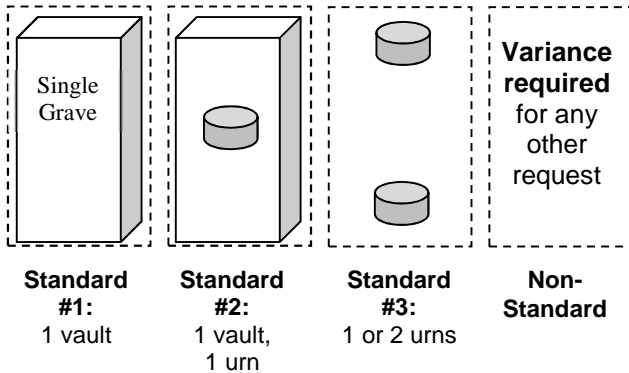
maintenance reasons.

- d) Wreath placement and removal; as specified in rule 8.
- 12) **All persons and vehicles while attending a funeral, in a funeral procession, or otherwise on cemetery property will be under the control of the superintendent.**
- 13) **Concrete Vaults or concrete grave liners are required for interments in Maplewood Cemetery.** Effective for lots purchased after January 1, 1985, in 19 NYCRR Part 201, section 201.6 allows cemeteries to require the use of concrete vaults or concrete grave liners that meet the NYSCRR Part 201 section 201.6 minimum specifications. Any exceptions will require a one-time grave maintenance fee be added to the standard interment fees.
- 14) **No vaults or mausoleums shall be built above ground** without the permission of the Board of Directors and then only in such locations as they may approve. No mausoleum will be approved for construction by the Board of Directors unless a sufficient endowment is set up to provide adequate income to maintain the structure.
- 15) **All foundations** will be constructed by-or under the direction of the Maplewood Cemetery Association
- 16) **All work done** in the cemetery shall be done by cemetery employees or under the control of the Superintendent or Board of Directors. Power mowers or other landscape equipment, operated by anyone not authorized by the cemetery is strictly prohibited.
- 17) **Monuments** shall be allowed on a grave-lot and it shall be set in accordance with the general plan of the cemetery.
- a) No monuments will be allowed until the lot is paid in full.
- b) No monument will be allowed to be delivered to the cemetery until the foundation is installed and ready to receive the monument.
- c) The maximum monument size for a single grave is: 36" x 16"
- d) The maximum monument size for a multiple grave is: 60" x 16"
- e) The maximum monument height is: 48"
- f) No monument or foundation shall be erected unless they are constructed with a 1" (inch) 'mowing collar' acceptable to the cemetery superintendent or added by the cemetery.
- g) No raised foot stones will be permitted in the cemetery.
- h) Bases of all monuments shall be finished true and level so as to fit on the foundations without wedging or spawls.
- 18) **Heavy trucking** or other vehicular traffic shall be refused entrance to the cemetery when, in the opinion of the superintendent, injury to roads and driveways might result.
- 19) **All persons** shall be allowed access to the cemetery during daylight hours, observing the rules that are in effect, and the propriety due the cemetery. (See Rule #12)
- 20) **Disinterment** will be allowed, provided the provisions of Section 1510e of the Not-for-Profit Corporations Law are complied with.
- 21) **Graves will be opened** on Sundays or holidays, for an additional fee. Graves will not be opened when, with the approval of the superintendent, frost and weather conditions warrant such refusal.
- 22) **Lot owners** are required to notify the cemetery of any change in address. All notice required to be sent, shall be sent to the last recorded address and such notice shall be deemed adequate.
- 23) The **Rules and Regulations** may be amended by the Directors of Maplewood Cemetery Association but no such amendments shall be effective until approved, by the New York State Cemetery Board.
- 24) **Standard allowed grave configurations:**
The following are the 3 approved grave configuration standards allowed in this cemetery.
Any requests for variations to the standard grave configurations must be submitted in writing in advance of any grave usage. These requests require

Maplewood Cemetery Board of Director or Officer review and decision. The proper documentation and payment is required for each person to be interred before any interment can occur. (See diagram below)

Note: *Maplewood Cemetery Rules and Regulations may be changed without notice. Updates will be published as needed.*

Standard Allowed Grave Configurations:



Notes:

Vault: A burial vault, usually concrete, of standard adult or child size.

Urn: An urn, usually concrete or plastic, of standard size for interring cremated remains.

Feedback, Comments?

Please contact us:

Email us at:

info@MaplewoodCemetery.org

or the **Annual Meeting** is the 1st Wednesday of March. Watch for the notice in the Henrietta Post or on the website

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